132211

Adelaide Independent Taxis

To turn the AIT Tablet ON, Push the volume down button and the middle button at the same time.	**Push the volume down button and the middle button at the same time**
Disclaimer Page Tap the MTI app icon to start the MTI Driver Application. When the app starts, it will show the Disclaimer. Read the information and press **Accept** to confirm your agreement.	
Terms & Conditions page Read the information and press **Accept** to confirm your agreement	
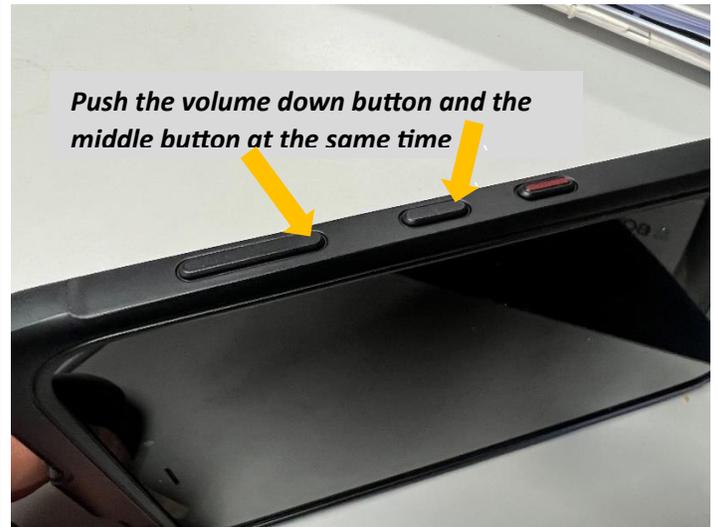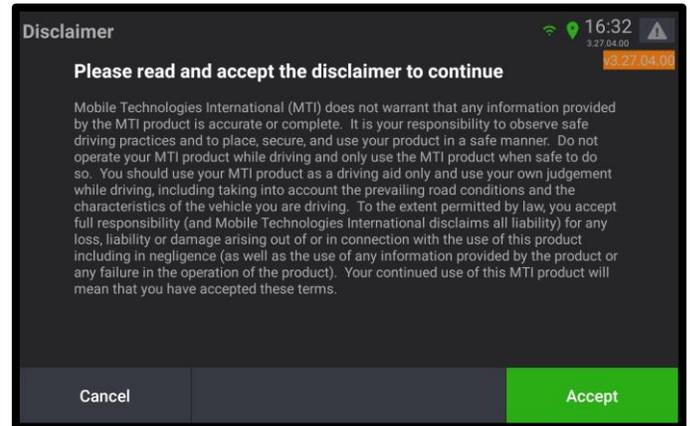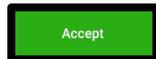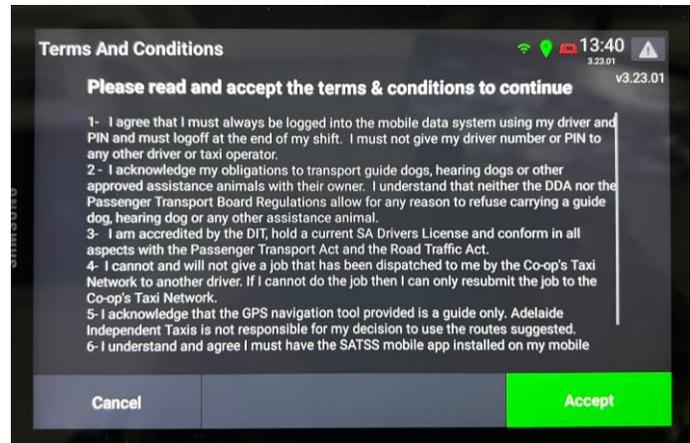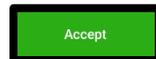
|	
Enter your Driver Number, PIN and then press **Log In** A successful login will display the home screen of the Driver App. This is where the main functions can be accessed. The ⚡📍 shows the status of the tablet's internet/4G connection and GPS/location services. Both should be green for correct operation.	
The home screen includes the following: 1: Current status = Off Duty, Plotted, GPS Available 2: My Trips = Current active trips 3: Plot = Area and Rank Plotting functions 4: Available Trips = Cover Jobs and Advance Bookings 5: Statistics = Area Statistics 6: Messages = Messages and Query Channel access 7: Trip History = Past Jobs 8: Navigate = Access to Google Maps 9: Vehicle and Driver details 10: Go On Duty/Plot shortcut 11: Log Off	
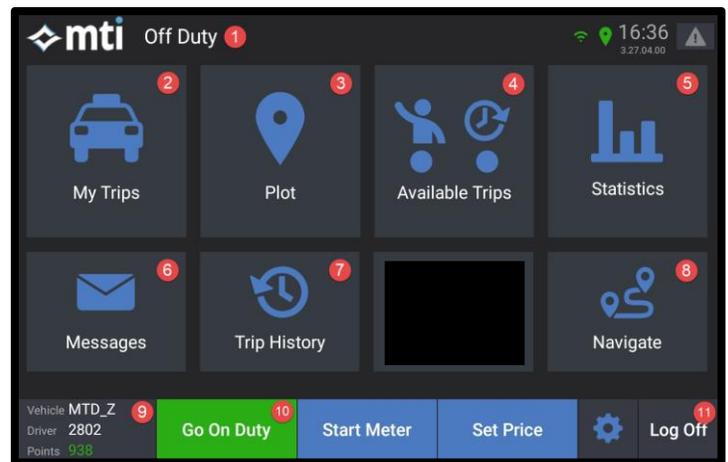
Selecting "**Plot**" will display the Plot Menu and a map showing the current location of the vehicle and the areas/ranks which can be selected.
 	
   1. Areas /ranks can be selected from the map.
 	
   2. The Plot Area # button is used to request the plot in the selected area/rank.
 	
   3. The ... button is used to access **"More Plot"** options.	
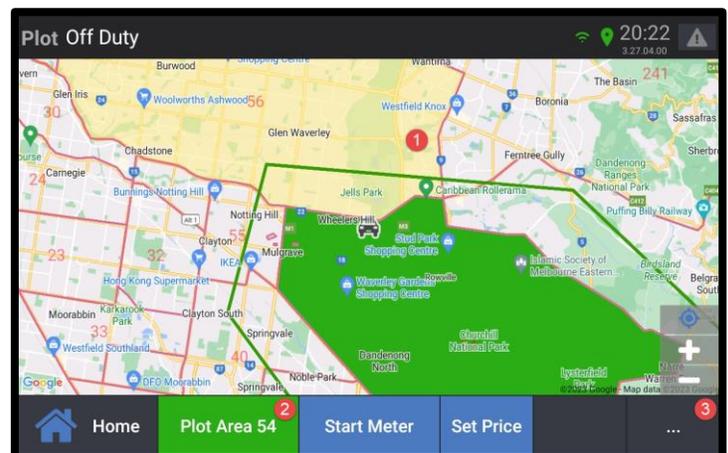
When the **"More Plot"** button is selected, the following options are displayed:
 	
    1.   Option to manually enter an area/rank number.
 	
    2.   List of areas/ranks which can be plotted into from the vehicle's current location.
 	
Select Close to return to the Plot map display.	
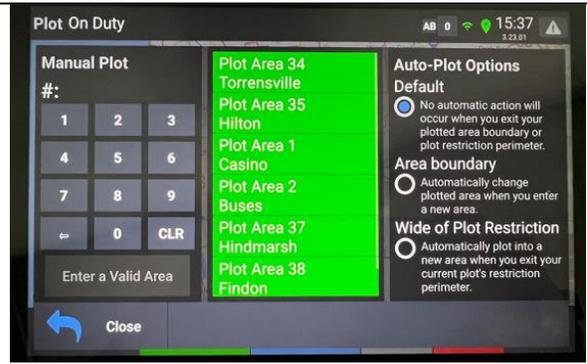
Once plotted into an area/rank, the status display will update to show the vehicle's:
 	
    1.   Status
 	
    2.   Plot position
 	
    3.   Area number and name.
 	
Select **Remove Plot** to de-plot from the current area and remain GPS Available.	

Selecting "**Statistics**" will display the Statistics Menu and a list of surrounding areas with their statistical information.
 	
The statistics list can be sorted by any of the available fields by selecting one of the fields:
 	
    1.   Select Area - can be used to display statistics for any other area and its surrounds by entering the corresponding area number.
    2. The Available Trips button can be used to move to the Available Trips display.	
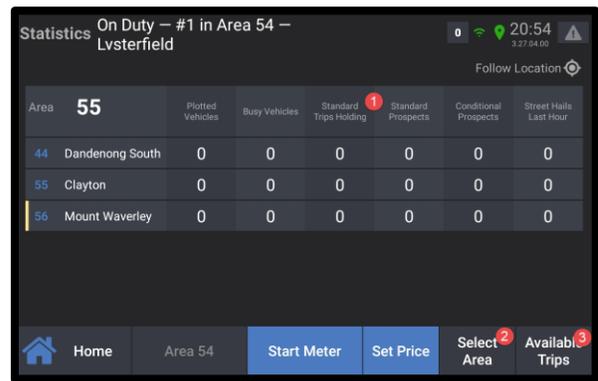
Selecting "**Available Trips**" provides access to Cover Jobs and Advance Bookings. No 1: Selects the Cover Jobs list. No 2: Selects the Advance Bookings list. No 3: A list of available bookings for selection. No 4: Cover Jobs are also shown on the map and can be selected from the map. No 5: Select Statistics to change to switch to the Statistics display.	
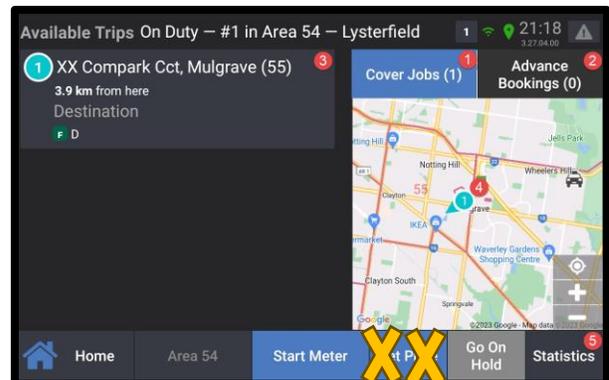
Accepting a booking or selecting **My Trips** with an active trip on-board displays the trip details and map. No 1: Vehicle location No 2: Booking location No 3: Locate button to centre the map display on that location. No 4: Nav button to launch Google maps directions to the address. No 5: Select Trip Issues to access query channel booking options.	
Selecting "**Navigate**" will launch Google Maps. No 1: Select Search here to enter an address to navigate to. No 2: Use the Back To App button to return to the MTI Driver App.	
# QUERY Push the "Message Button" to access your Query functions Push the **"Trip Issues"** button to go to Query Options.	
Summary of Buttons and Functions: The home screen includes the following:	**AUXILARY ALARM BUTTON**
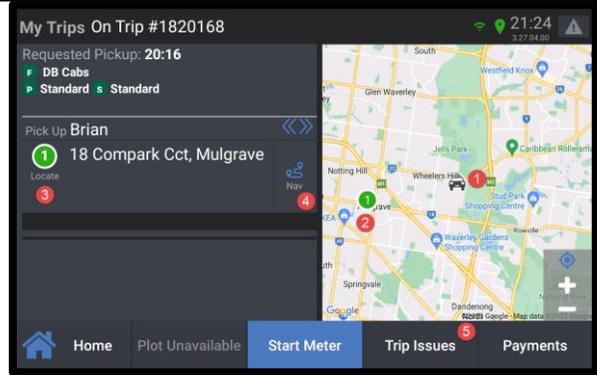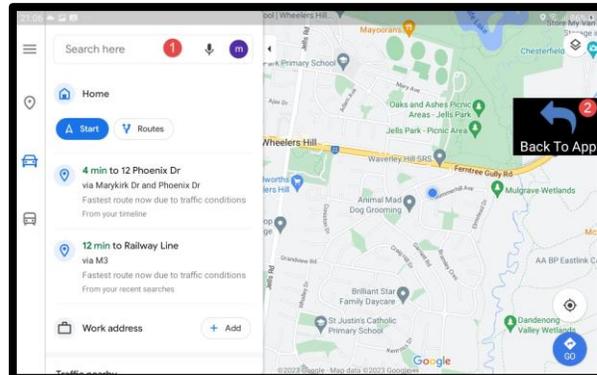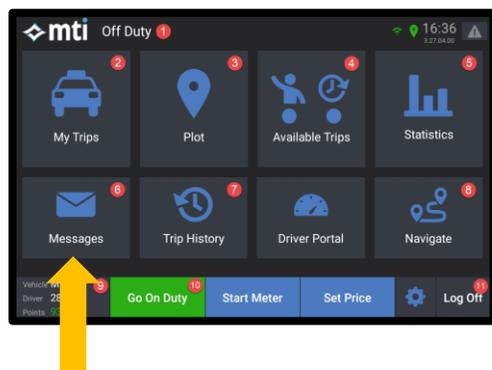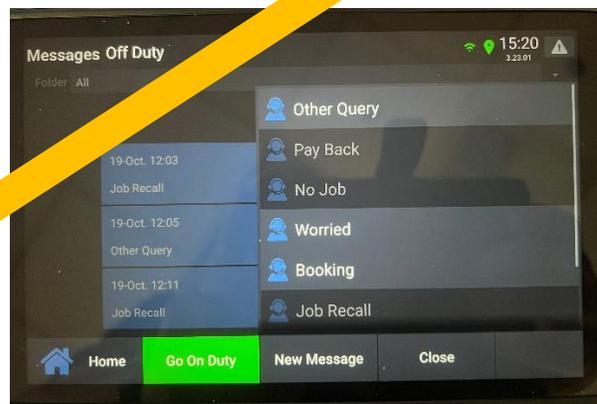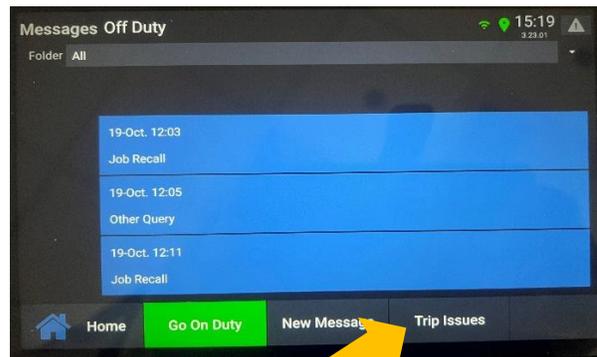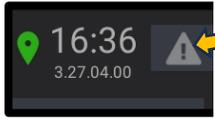
AUXILARY ALARM BUTTON
TOP RIGHT HAND CORNER
*USE WHEN TABLET IS OUT OF THE*
CAR.

ALWAYS USE THE CONSOLE ALARM BUTTON

1: Current status = Off Duty, Plotted, GPS Available
2: My Trips = Current active trips
3: Plot = Area and Rank Plotting functions
4: Available Trips = Cover Jobs and Advance Bookings
5: Statistics = Area Statistics
6: Messages = Query Channel & Messages
7: Trip History = Past Jobs
8: Navigate = Access to Google Maps
9: Vehicle and Driver details
10: Go On Duty/Plot shortcut
11: Log Off
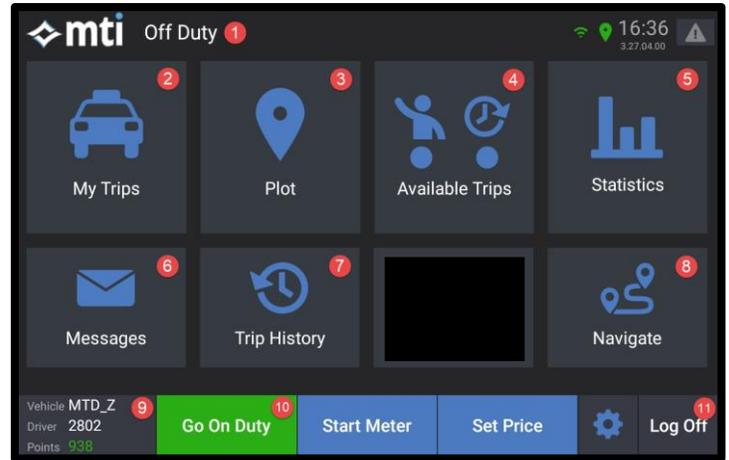
LOGGING OFF
Push the Log Off button
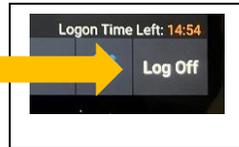
Push the **Log Off** button. Tablet will Log Off.
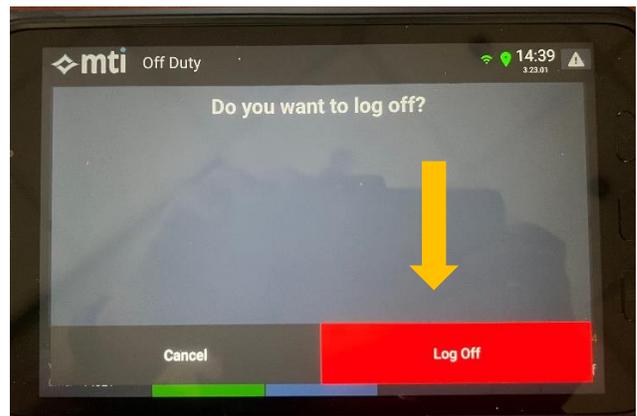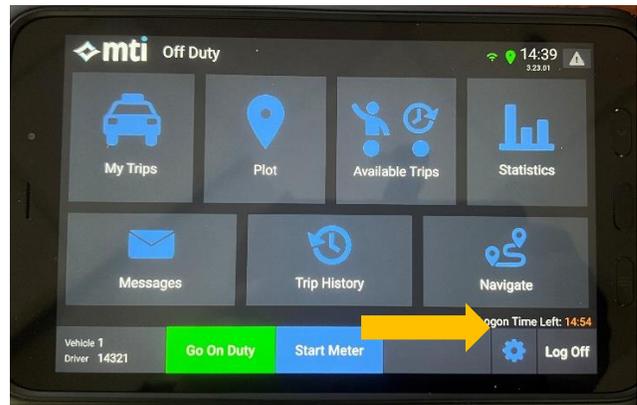
TURNING THE TABLET OFF

You must always turn the tablet off to save power.

To do so, push the "Down Volume" Button and the "Middle Button" at the same time. This will turn the Tablet off.

Push the volume down button and the middle button at the same time